

December 1, 2025

The meeting was called to order by Mayor Tim Meyer. Council Members present were Ben Gemar, Jordan Matzke, Rob Waletzko, Sandy Hoff and LyDell Mairs. Guests present were Eric King, Jon Oien, Janna Miller, Jeff Leadbetter, Tracy Eslinger – Moore Engineering, Jerry Gemar, Kari Breker, Tracey Urbach, Jo Stulz, Lacie Halstenson, Ben Halstenson, Meredith Olson, Eric & Maria Overn. The following guests joined via Zoom; Lynn Kaspari – Ransom County Gazette, Karlie Qual, Blake, unidentified iPhone user, unidentified Samsung user, Rachelle Demaris and Tim Meiners.

MOTION – Mairs SECOND – Gemar
To approve the minutes of the November 3, 2025 meeting. All Aye

MOTION – Mairs SECOND – Matzke
To approve the recommendation by the Sanitation committee to credit the State Farm refuse account in the amount of \$675 due to incorrect charge of second business. All Aye

MOTION – Gemar SECOND – Hoff
To approve 50% payment of sidewalk per City policy in the amount of \$3,175 to Riverside Building Center. All Aye

Lacie Halstenson and Jo Stulz with Lisbon Civic and Commerce were present to discuss the holiday STAR bucks promotion grant as well as options for distribution.

Jerry Gemar reported on the condemnation at 408 7 Ave W as well as the Rose Street riprap project being complete.

MOTION – Mairs SECOND – Gemar
To advertise the 2016 Ford Explorer. All Aye

MOTION – Matzke SECOND – Hoff
To approve the police report. All Aye

MOTION – Gemar SECOND – Mairs
To approve the public works report. All Aye

MOTION – Mairs SECOND – Matzke
To approve the bid of \$9,800 for the Dur-a-lift. All Aye

MOTION – Waletzko SECOND – Mairs
To approve the auditors report. All Aye

MOTION – Gemar SECOND – Hoff
To approve signing the NDDOT Highway 32 closure agreement. All Aye

Tracy Eslinger, Engineer with Moore Engineering, gave updates on the projects: CO2 tank, lift station upgrades, utility improvement district funding & timeline and well replacement to the council. He also announced that Moore Engineering will be doing door to door inventory starting this month.

MOTION – Mairs SECOND – Waletzko
To approve plans and specifications for Utility Improvement District #2023-1 and file with City auditor. All Aye

MOTION – Mairs SECOND – Gemar
To approve funding option #1 as presented by Tracy, Moore Engineering. All Aye

MOTION – Gemar SECOND – Mairs
To approve Moore Engineering invoice SIN006222 in the amount of \$214,723.20 All Aye

MOTION – Matzke SECOND – Mairs
To approve the new policy presented by the Sanitation Committee. All Aye

MOTION – Matzke SECOND – Mairs
To approve the airport lease with 3rd Gen Aviation with modifications. All Aye

MOTION – Gemar SECOND – Hoff
To approve the 2026 Beer/Liquor applications: All Aye
2026-5 Lao Thai Kitchen
2026-6 The Bronc
2026-7 Grog Shop

GAMING PERMIT APPROVED BY AUDITOR’S OFFICE

2026-3 Lisbon Public Library, Raffle – 12/7/2025

BUILDING PERMITS APPROVED BY CODE ADMINISTRATOR
3240 Rasmusson Developments (Riverside Building Center), 1015 Main St – Concrete slab
3241 Griggs Poor Side Repair, 1040 Birch St – Building addition (pending payment)

MOTION – Waletzko SECOND – Hoff

To approve the bills:						All Aye
98373	- DICKY RURAL NETWORKS	120.81	20260	PYE-BARKER	491.00	
98372	- DICKY RURAL NETWORKS	75.82	20261	DIFFERDING ELECTRIC LLC	1980.00	
98371	- CITY OF LISBON	201.82	20262	3RD GEN AVIATION LLC	258.41	
98370	- MARCO TECHNOLOGIES LLC	154.32	20263	QUINTIN MARSHALL	20.00	
98369	- FATMAN TRASH, LLC	30553.74	20264	NORTH SARGENT	90.00	
98368	- DICKY RURAL NETWORKS	713.72	20265	PLAINS GRAIN & AGRONOMY LLC	353.13	
98367	- CASS COUNTY ELECTRIC COOPERATIVE	69.84	20266	MOORE ENGINEERING, INC.	107361.60	
98366	- CASS COUNTY ELECTRIC COOPERATIVE	343.21	20267	NATHAN CARLSON CONSTRUCTION LLC	33541.00	
98365	- AFLAC - MONTHLY KIT25	618.28	20268	CASSANDRA DICK	240.00	
98364	- MISC. VENDOR ELEC	23619.00	20269	S/J PLUMBING	1386.00	
98363	- VERIZON WIRELESS	358.21	20270	WARREN JOHNSON	647.57	
98362	- VERIZON WIRELESS	119.09	20271	CALVIN BUCHHOLZ	291.00	
98361	- CARDMEMBER SERVICE	6983.43	20272	OTTERTAIL POWER COMPANY	7809.37	
98360	- ARAMARK UNIFORM SERVICES	667.36	20273	MOBILITYPLUS REHABILITATION	175.00	
20224	ND RURAL WATER SYSTEMS ASSN	100.00	20274	THE BRONC	8000.00	
20225	INFORMATION TECHNOLOGY DEPT.	207.25	20275	PACE ANALYTICAL NATIONAL ATTN A/R	396.00	
20226	WALOCK-JOHNSON INSURANCE, INC	661.00	20276	CASH BOX LIBRARY BOOK SALE	250.00	
20227	GORDY'S GRILL N FILL	40.46	20277	UNITED RENTAL	6600.00	
20228	GORDY'S GRILL N FILL	679.94	20278	JERRY GEMAR	581.39	
20229	ESU PURSUITS	65000.00	20279	ANGIE WALETZKO	66.75	
20230	WELTON'S TIRE SERVICE	148.87	20280	MONTE KRCHNAVY	20.00	
20231	OVERN ELECTRIC	300.00	20281	WARREN JOHNSON	321.61	
20232	BREMER TRUST NA	385.46	20282	CALVIN BUCHHOLZ	197.50	
20233	DAKOTA WATER SOLUTIONS	70.00	20284	THE WINDOW MAN	35.00	
20234	CASUAL LIVING, INC	40.00	20285	D. EXCAVATING Inc.	4643.00	
20235	CITY OF FARGO	28.00	20286	ADVANCED ENGINEERING & ENVIROMENTAL SERV	2931.00	
20236	STURDEVANT'S AUTO PARTS	48.28	20287	OVERN ELECTRIC	600.00	
20237	AVID HAWK LLC	25.00	20288	NORTH DAKOTA ONE CALL, INC.	37.20	
20238	BRIDES BY JULIE	210.00	20289	GRAYMONT (WI) LLC	6423.42	
20239	RIVERSIDE BUILDING CENTER	268.04	20290	BRI-TON	40.00	
20240	ADGRAPHICS	255.00	20291	LOFFLER	86.80	
20241	LISBON AREA LIONS	300.00	20292	AGGREGATE INDUSTRIES	746.50	
20242	LIQ'R PIGZ M/C	790.36	20293	EQUIPMENT BLADES INC	8694.42	
20243	RANSOM COUNTY FAIR BOARD	3500.00	20294	ARIK CHRISTIANSON	280.00	
20244	LISBON CIVIC & COMMERCE	5796.00	20295	HAYDEN ENGER	175.00	
20245	KAM HOFF	200.00	20296	LANCE TUHY	105.00	
20246	BRAEDEN HOFF	200.00	20297	JANNA MILLER	103.60	
20247	MADI HOFF	100.00	20298	B & L PLUMBING & EXCAVATING	300.00	
20248	SCENIC SIGN CORP	3130.00	20299	LISBON FIRE DEPARTMENT	3322.83	
20249	RECORD KEEPERS LLC	17.50	20300	AL REINKE	1300.00	
20250	CORE AND MAIN	341.52	20301	INDUCTIVE AUTOMATION LLC	6501.60	
20251	FERGUSON WATERWORKS #2516	53.76	20302	KOTACO	214.73	
20252	HAWKINS, INC.	23137.46	20303	CENTER POINT LARGE PRINT	50.00	
20253	TITAN MACHINERY	198.47	20304	NORTH DAKOTA WATER COALITION	1000.00	
20254	BRI-TON	3.86	20305	COMPUTER EXPRESS	819.00	
20255	MIDWEST PEST CONTROL	2500.00	20306	WALOCK-JOHNSON INSURANCE, INC	9.00	
20256	POOR SIDE REPAIR	268.75	20307	GORDY'S GRILL N FILL	68.95	
20257	CHS DAKOTA PLAINS AG	1703.52	20308	GORDY'S GRILL N FILL	3.98	
20258	RANSOM COUNTY GAZETTE/ SARGENT COUNTY TE	31.40	20309	CITY OF LISBON	15718.24	
20259	ARNTSON STEWART WEGNER PC ATTORNEYS AT L	2781.45	20310	POSTMASTER	270.56	

The City office will be closed December 25 & 26 for the Christmas holiday.

Meeting Adjourned at 8:31pm

ATTEST:

TIM MEYER, MAYOR

