

November 3,2025

The meeting was called to order by Mayor Tim Meyer. Council Members present Julie Cole, Ben Gemar, Jordan Matzke, Rob Waletzko, Sandy Hoff and LyDell Mairs. Guests present were Eric King, Jon Oien, Janna Miller, Jeff Leadbetter, Tracy Eslinger – Moore Engineering, Jerry Gemar, Kari Breker, Tracey Urbach, Jo Stulz, Lacie Halstenson, Charlene Rawson, Rachelle Demarais. The following guests joined via Zoom; Lynn Kaspari – Ransom County Gazette, Dylan Thomes and Heather Bergemann.

MOTION – Gemar        SECOND – Mairs  
To approve the minutes of the October 6, 2025 meeting. All Aye

Kari Breker was present to discuss her refuse charge and questions to the council regarding fees.

Jerry Gemar gave an update on condemnation properties.

MOTION – Waletzko        SECOND – Cole        Nay - Matzke  
All others aye  
Jeff Leadbetter draws up an MOU for the Sheyenne Water Trail with preservation of intent to protect the City of Lisbon.

MOTION – Matzke        SECOND - Hoff  
To approve the police report. All Aye

Jon Oien made the council aware that the transmission went out in the 2016 Ford Explorer owned by the police department. He presented options for repair or purchase of a new vehicle.

MOTION – Gemar        SECOND – Matzke        Gemar, Matzke, Cole - Aye  
Motion failed.        Mairs, Waletzko, Hoff, Meyer - Nay  
To lease a 2024 Ford Explorer from ESU pursuits for the police department in the amount of \$65,000 paid as \$15,800 per year.

MOTION – Gemar        SECOND – Cole        Mairs – Nay, All others aye  
To approve the purchase of a 2024 Ford Explorer from ESU pursuits for the police department in the amount of \$65,000. The amount to be paid as \$33,545.75 from the current vehicle budget, \$20,000 from the 2026 budget and the remaining \$11,454.25 out of reserves.

MOTION – Waletzko        SECOND – Hoff  
To approve the public works report. All Aye

MOTION – Waletzko        SECOND – Cole  
To approve bond paperwork to be signed. All Aye

MOTION – Gemar        SECOND – Hoff  
To approve the auditor/economic development report. All Aye

Tracy Eslinger, Engineer with Moore Engineering, gave updates on the projects: CO2 tank, lift station upgrades, utility improvement district funding & timeline and well replacement to the council.

Tim Meyer gave an update on the Lake Agassiz Water Association

MOTION – Waletzko        SECOND – Mairs  
To sell the property at 902 Forest St to Lake Agassiz developers for \$15,000 to include deed and abstract. All Aye

MOTION – Matzke        SECOND – Hoff  
To approve STAR’s recommendation of \$30,000 to Lisbon Civic & Commerce for the holiday promotion. All Aye

MOTION – Gemar        SECOND – Cole        All Aye  
To approve LV&EB’s recommendations:  
\$3,130 to Scenic Sign Corp to update the vinyl on the Main Street digital sign.  
\$800 to individuals/groups to hang flags  
\$790.36 to the Liq’r Pigz for their annual ribfest  
\$3,500 to Ransom County Fair Board for advertising  
\$10,000 to Lisbon Civic & Commerce for the holiday promotion  
\$3,500 to Lisbon Civic & Commerce for advertising and \$2,296 for event costs

MOTION – Waletzko        SECOND – Matzke        All Aye  
To approve the 2026 Beer/Liquor applications:  
2026-1 Lisbon Bissell Golf Club  
2026-2 Casey’s  
2026-3 Gordy’s Grill & Fill  
2026-4 Cattleman’s Club

GAMING PERMIT APPROVED BY AUDITOR’S OFFICE

- 2025-39 Lisbon Post Prom, Raffle 11/16/2025
- 2025-40 Jo Gamache Benefit, Raffle board 10/18/2025
- 2025-41 St Aloysius CCD, Bingo/Raffle 11/23/2025
- 2025-42 CHI Lisbon Health, Raffle 11/21/2025 (pending payment)
- 2025-43 Lisbon Civic & Commerce, Bingo 12/6/2025
- 2026-1 Lisbon Wrestling Club, Calendar raffle 02/01-02/28/2026
- 2026-2 St Aloysius Church, Raffle – 1/18/2026

BUILDING PERMITS APPROVED BY CODE ADMINISTRATOR

- 3235 Bruce & Pamela Smith, 704 Maple St - Windows
- 3237 Riverside Building Center, 1015 Main St – Curb & sidewalk repair
- 3238 Brian Weight, 614 Jackson Ave W – Shipping container
- 3239 James & Marilyn Storhoff, 606 3 Ave W - Shed

MOTION – Waletzko      SECOND – Mairs

To approve the bills: All Aye

-	DICKEY RURAL NETWORKS	120.81	20171	CAYLA WILTSE	70.00
98388					
-	DICKEY RURAL NETWORKS	77.28	20172	TEAL'S MARKET	3.18
98387					
-	CITY OF LISBON	151.47	20173	WELTON'S TIRE SERVICE	108.90
98386					
-	MARCO TECHNOLOGIES LLC	154.32	20174	CHS DAKOTA PLAINS AG	1562.00
98385					
-	FATMAN TRASH, LLC	30553.74	20175	NAPA AUTO PARTS	52.99
98384					
-	DICKEY RURAL NETWORKS	711.80	20176	MOORE ENGINEERING, INC.	177778.20
98383					
-	CASS COUNTY ELECTRIC	68.23	20177	KRISTINA L DICK	357.00
98382	COOPERATIVE				
-	CASS COUNTY ELECTRIC	293.92	20178	LISBON FIRE DEPARTMENT	357.88
98381	COOPERATIVE				
-	AFLAC - MONTHLY K1T25	618.28	20179	AW DIESEL SERVICE	787.85
98380					
-	JOB SERVICE NORTH DAKOTA	171.87	20181	LISBON CIVIC & COMMERCE	3750.00
98379					
-	HEARTLAND PAYMENT SYSTEMS	140.03	20194	JERRY GEMAR	581.39
98378					
-	VERIZON WIRELESS	358.23	20195	AW DIESEL SERVICE	889.36
98377					
-	VERIZON WIRELESS	119.09	20196	WATER SMITH, INC.	2150.00
98376					
-	CARDMEMBER SERVICE	6676.49	20197	ETHANOL PRODUCTS, LLC	2459.58
98375					
-	BANK OF NORTH DAKOTA	111134.81	20198	BRI-TON	40.00
98374					
20145	BREMER TRUST NA	1.52	20199	FERGUSON WATERWORKS #2516	3033.79
20146	DAKOTA WATER SOLUTIONS	54.00	20200	STRANDER CONSTRUCTION	23869.84
20147	PLAINS GRAIN & AGRONOMY LLC	127.50	20201	ANGIE WALETZKO	79.25
20148	RIVERSIDE BUILDING CENTER	376.71	20202	LOFFLER	174.81
20149	GRAYMONT (WI) LLC	6392.80	20203	MIDWEST PEST CONTROL	2500.00
20150	KORI KNIPPLE	315.00	20204	CASUAL LIVING, INC	120.00
20151	CITY OF FARGO	28.00	20205	AL REINKE	3630.00
20152	THE WINDOW MAN	35.00	20206	BRENT DICK	1475.68
20153	STURDEVANT'S AUTO PARTS	119.88	20207	KATHERINE CARLSON	1000.00
20154	CROSSROADS ELECTRIC, INC.	0.00	20208	BENJAMIN ZAHRBOCK	500.00
20155	GROTBERG ELECTRIC, INC	2296.94	20209	MEGAN HUETHER	500.00
20156	SCHEELS FARGO	221.70	20210	GORDY'S GRILL N FILL	42.10
20157	CASSANDRA DICK	0.00	20211	BIG TREE NURSERY / TIM FISCHER	3200.00
20158	NORTH DAKOTA LEAGUE OF CITIES	1735.00	20212	ADVANCED ENGINEERING & ENVIROMENTAL SERV	180.00
20159	RANDY GALLAGHER	200.00	20213	COMPUTER EXPRESS	4403.86
20160	LISBON TRUE VALUE	210.93	20214	MIDWEST PEST CONTROL	90.00
20161	CALVIN BUCHHOLZ	478.00	20215	DEPARTMENT OF ENVIORNMENTAL QUALITY	183.55
20162	WARREN JOHNSON	650.33	20216	CALVIN BUCHHOLZ	115.83
20167	LEADBETTR TRUST ACCOUNT	255000.00	20217	WARREN JOHNSON	253.02
20168	OTTERTAIL POWER COMPANY	7340.80	20218	POSTMASTER	271.93
20169	OVERDRIVE INC.	800.00	20219	CITY OF LISBON	15977.68
20170	NORTH DAKOTA ONE CALL, INC.	19.50	20220	CROSSROADS ELECTRIC, INC.	265.25
			20221	CASSANDRA DICK	240.00

The City office will be closed November 27&28 for the Thanksgiving holiday.

Meeting Adjourned at 8:53pm

ATTEST:

KRISTINA L DICK - AUDITOR

TIM MEYER, MAYOR