

June 2, 2025

The meeting was called to order by Mayor Tim Meyer. Council Members present Sandy Hoff, LyDell Mairs, Ben Gemar Jordan Matzke and Rob Waletzko joined via Zoom. Guests present were Eric King, Lynn Kaspari – Ransom County Gazette, Janna Miller, Jon Oien, Jerry Gemar, Jeff Leadbetter, Tracy Eslinger – Moore Engineering, Fallon Kelly, Todd Anderson, Sye Olson, Shane & Jessica Radtke, Adam Schultz, Scott Smyth, Nicole Gentzkow, Ben Halstenson, Jason Enger, Greg Schwab, Marlene Dahl, Neil Olerud, Justin Fryer, Jason Kunze, Tim Huether, Josh Differding. Jo Stulz and Dylan Thomes joined via Zoom.

MOTION – Mairs                SECOND – Matzke  
To approve the minutes of the May 5 meeting. All Aye

Discussion was held regarding County Road 6 with County Commissioners and County attorney.

MOTION – Waletzko        SECOND – Mairs All Aye  
Instruct Jeff Leadbetter, City attorney, along with Fallon Kelly – Ransom County attorney if necessary to establish a legal opinion on the responsibility of County Road 6. And to perform case studies to find similarities of other roads that are City/County owned. Jeff noted that the timeframe could be 2-4 months for completion.

Jerry Gemar updated on the 902 Forest St house condemnation. Also reported that Joe Aberle is still working on the condemned property at 602 Oak St with some improvement.

MOTION – Matzke        SECOND – Gemar All Aye  
To approve the police report.

MOTION – Matzke        SECOND – Mairs All Aye  
To approve the event security contract as proposed.

MOTION – Gemar        SECOND – Mairs All Aye  
To approve Jon to create a animal impoundment contract with a local Vet service.

MOTION – Gemar        SECOND – Matzke All Aye  
To approve the public works report.

Eric reported that Oak Street manhole repair will begin toward the end of the week.

MOTION – Mairs        SECOND – Hoff All Aye  
To approve the SCADA contract with AE2S.

MOTION – Hoff        SECOND – Gemar All Aye  
To approve the auditor's report.

MOTION – Gemar        SECOND – Matzke All Aye  
Instruct Kristina to reach out to the interested parties for the property on bids at 302 Rose St to offer the opportunity to place a bid. If no bids, publish an ad for demolition of the property.

Tracy Eslinger gave updates on projects: CO2 tank, lift station upgrades, utility improvement project, well replacement.

MOTION – Gemar        SECOND – Waletzko All Aye  
To approve CAP #2 Payment of \$145,683 to Naastad Brothers, Inc.

MOTION – Gemar        SECOND – Matzke All Aye  
To approve engineering work for Prairie View Drive.

MOTION – Gemar        SECOND – Hoff All Aye  
To approve engineering contract amendment #1 for Prairie View in the amount of \$91,450.

MOTION – Waletzko        SECOND – Hoff  
To pay up to \$30,000 in engineering costs for the West Wood addition road project. Funds will be deducted from reserves. Nay - Mairs  
All others aye

MOTION – Mairs        SECOND – Gemar All Aye  
To approve payment of \$293,567.28 to Moore Engineering for Project 20337.

MOTION – Matzke        SECOND – Hoff All Aye  
To approve the renaissance zone application for The Cattleman's Club for new owners Ben & Tyann Gemar. Gemar abstained

MOTION – HoffSECOND – Matzke

To approve the request from The Cattleman’s Club for up to \$20,000 for the Flex Pace program.

All Aye  
Gemar abstained

Jerry Gemar, LV&EB representative reported on Lisbon Civic & Commerce responsibilities of Main Street flag and beautification grant process.

Kristina reported that the seal coat project on the airport runway will begin in August.

MOTION – GemarSECOND – Matzke

To approve 2025-4 transient license for Doodling Dixie’s.

All Aye

MOTION – HoffSECOND – Mairs

To approve Bronco Boosters site authorization for the Cattleman’s Club.

All Aye  
Gemar abstained

MOTION – MatzkeSECOND – Hoff

To approve liquor license 2025-1 name of ownership change.

All Aye  
Gemar abstained

MOTION – HoffSECOND – Waletzko

To approve off-site liquor licenses to the Cattleman’s Club:

July 26, 4pm-2am Cattleman’s Club, wedding reception @ Ransom County Expo

Sept 27, 4pm-2am Cattleman's Club, wedding reception @ Ransom County Expo

All Aye  
Gemar abstained

**GAMING PERMITS APPROVED BY AUDITOR OFFICE**

2025-24 JM Aerial, Raffle – 6/28/2025

2025-25 Knights of Columbus, Sports pool – 9/1/2025-12/29/2025

2025-26 Lisbon Park District, Bingo – 6/17/2025

**BUILDING PERMITS APPROVED BY CODE ADMINISTRATOR**

3209 Corey Gale, 1106 Elm St – Concrete driveway

3210 Kim Mark, 306 Jackson Ave W – Garage siding

3211 John Welton, 2 Riverside Dr – Deck

3212 Blaine Black, 304 Forest St - Windows

July 2025 City council will meet on 7/7.

MOTION – GemarSECOND – HoffAll Aye

To approve the bills:

98459	- HEARTLAND PAYMENT SYSTEMS	128.64	19774	S	LISBON CIVIC & COMMERCE	5000.00
98458	- DICKEY RURAL NETWORKS	120.67	19775	S	PIPE DETECTIVES	94599.35
98457	- DICKEY RURAL NETWORKS	76.25	19776	S	BOBCAT	390.00
98456	- CITY OF LISBON	394.79	19777	S	FERGUSON WATERWORKS #2516	527.73
98455	- FATMAN TRASH, LLC	29745.71	19778	S	DAKOTA PUMP & CONTROL, INC.	734.00
98454	- DICKEY RURAL NETWORKS	879.21	19779	S	CHEMCO	459.25
98453	- CASS COUNTY ELECTRIC COOPERATIVE	61.96	19780	S	GRAYMONT (WI) LLC	6220.03
98452	- CASS COUNTY ELECTRIC COOPERATIVE	317.91	19781	S	HAWKINS, INC.	1851.68
98451	- VERIZON WIRELESS	370.25	19782	S	NORTHERN IMPROVEMENT	4687.04
98450	- VERIZON WIRELESS	125.09	19783	S	ETHANOL PRODUCTS, LLC	872.34
98449	- BANK OF NORTH DAKOTA	111134.81	19784	S	SANITATION PRODUCTS, INC	403.73
19743	JARED CHRISTENSEN	100.00	19785	S	TEAM LABORATORY CHEMICAL CORP LLC	3825.00
19745	5:9 WOOD WORKS	5805.00	19786	S	USA BLUE BOOK	909.63
19746	BREMER TRUST NA	381.44	19787	S	LISBON CIVIC & COMMERCE	975.00
19747	DAKOTA WATER SOLUTIONS	78.00	19788	S	DEPARTMENT OF ENVIORNMENTAL QUALITY	40.78
19748	LOFFLER	97.25	19789	S	JOHN DEERE FINANCIAL	600.00
19749	THE WINDOW MAN	35.00	19790	S	CASH - STARTING CONSESSIONS CASH	210.00
19750	CITY OF FARGO	288.00	19791	S	CITY OF LISBON	18128.24
19751	WELTON'S TIRE SERVICE	153.90	19792	S	THE HOME SHOP	931.35
19752	NAPA AUTO PARTS	13.99	19793	S	ISLAND PARK TOWNSHIP	1114.10
19753	B & L PLUMBING & EXCAVATING	400.00	19794	S	COMPUTER EXPRESS	440.00
19754	MIDWEST PEST CONTROL	2500.00	19795	S	OVERN ELECTRIC	2500.00
19755	NORTH DAKOTA ONE CALL, INC.	15.00	19796	S	D. EXCAVATING Inc.	40000.00
19756	LEADBETTER LAW OFFICE	2705.75	19797	S	KOTACO	553.03
19757	LISBON CIVIC & COMMERCE	2979.66	19798	S	MONTE KRCHNAVY	33.70
19758	LISBON CIVIC & COMMERCE	5000.00	19799	S	WARREN JOHNSON	407.02

19759	HENDRICKSON ENTERPRISES	2500.00	19800	S	RIVERSIDE BUILDING CENTER	2199.57
19760	HI WAY ROLLER CAR CLUB	2235.00	19801	S	ZIMMERMAN CONTRACTING	0.00
19761	CHS DAKOTA PLAINS AG	370.00	19802	S	VOEGELE INSURANCE SERVICES	1220.75
19762	ELISE MEYER	37.50	19803	S	ADVANCED ENGINEERING & ENVIROMENTAL SERV	41720.00
19763	ADVANCED ENGINEERING & ENVIROMENTAL SERV	51580.00	19806	S	POSTMASTER	246.51
19765	ALEX AIR APPARATUS 2 LLC	278.43	19807	S	DON R KRASSIN	344.00
19766	ELECTRO WATCHMAN INC	22088.00	19808	S	GORDY'S GRILL N FILL	382.02
19767	TEAL'S MARKET	151.12	19809	S	EASTON BERGEMANN	345.00
19768	WARREN JOHNSON	579.13	19810	S	LAKE AGASSIZ WATER AUTHORITY	250.00
19769	MONTE KRCHNAVY	80.00	19811	S	LISBON TRUE VALUE	449.50
19770	SHEYENNE GREENHOUSE INC	3643.04	19812	S	JERRY GEMAR	581.39
19771	CASH - STARTING CONSESSIONS CASH	400.00	19813	S	ANGIE WALETZKO	56.25
19772	OTTERTAIL POWER COMPANY	10625.10	19814	S	EDND	225.00
19773	INFORMATION TECHNOLOGY DEPT.	1569.50	19815	S	NAASTAD BROTHERS, INC.	16425.00

Meeting Adjourned at 8:10pm

ATTEST:

---

KRISTINA L DICK - AUDITOR

---

TIM MEYER, MAYOR