

Aug 5, 2024

The meeting was called to order by Mayor Tim Meyer. Council Members present LyDell Mairs, Ben Gemar, Julie Cole, Sandy Hoff and Jordan Matzke; Rob Waletzko via zoom. Guests present were Eric King, Jerry Gemar, Jon Oien, Josh Differding, Joe Aberle, Grant Patterson, Ron Carlson, Lacie Halstenson, Crystal Dueker – Enderlin Lions Club, Lynn Kaspari – Ransom County Gazette, Janna Miller, Tracy Eslinger – Moore Engineering. Tyann Gemar via Zoom. Jeff Leadbetter joined at 7:09pm.

MOTION – Gemar SECOND – Cole

To approve the minutes from July 1 reorganization and council meeting.

All Aye

Josh Differding presented the Council with a project proposal for shop condominiums and is requesting the City's assistance with funding.

Tim Meyer gave an update on the Red River Valley Water supply project.

Jerry Gemar gave the council an update on the two condemnations he is in the process of.

Enderlin Lions Club member, Crystal Dueker, spoke about the organization and hopes of bringing it to the Lisbon community.

Ron Carlson was present to update on the Hi Way Rollers car show location change.

MOTION – Gemar SECOND – Cole

To approve the police report.

All Aye

MOTION – Matzke SECOND – Hoff

To approve the public works report.

All Aye

MOTION – Waletzko SECOND – Mairs

To make a budget amendment for public works in the amount of \$63,000 to cover the lift station pump, a back up pump, SCADA system and unbudgeted Jet Way fees.

All Aye

MOTION – Cole SECOND – Waletzko

To approve the purchase of a plow truck for the amount of 83,800, to include a budget amendment of 6,074.00

All Aye

MOTION – Mairs SECOND – Waletzko

To direct Moore Engineering to prepare detailed plans and specifications for utility improvements #2023-1.

All Aye

MOTION – Gemar SECOND – Cole

To approve the owner & engineer agreement contingent on Jeff Leadbetter's review and approval.

All Aye

MOTION – Matzke SECOND – Hoff

To approve the auditor/economic development report.

All Aye

MOTION – Gemar SECOND – Matzke

To approve the 2025 preliminary budget.

All Aye

Kristina updated the council that the old Route 32 purchase has been completed.

MOTION – Cole SECOND – Matzke

To approve off-site liquor licenses:

Cattleman's Club @ Sandager Pavilion wedding, 9/14/2024 – 2pm-2am

Lisbon Bissell Golf Club, Ransom County Expo wedding, 9/14/2024 – 4pm-1am

Cattleman's Club @ Sandager Pavilion wedding, 9/21/2024 – 4pm-1am

All Aye

MOTION – Hoff SECOND – Gemar

To approve STAR's recommendation of a \$7,350 loan at 0% interest and \$7,350 grant to Lisbon Opera House for updates to the building.

All Aye

LyDell updated the Council on behalf of the airport board regarding lease violations and stated that all had been reviewed with the manager, Ben Halstenson.

Janna gave an update about the Civic & Commerce board restructuring and still in search of a new director.

**GAMING PERMITS APPROVED BY AUDITOR OFFICE**

- 2024-27 Ransom County 4H Livestock Judging Team, Raffle – 10/31/2024 (pending payment)
- 2024-28 Ransom County 4H Livestock Judging Team, Cow pie bingo – 8/22/2024
- 2024-29 Lisbon Post Prom, Calendar raffle – 11/01-11/30/2024
- 2024-30 Miss Rodeo Ransom County Fair – 50/50 Raffle – 8/23 & 8/24/2024

**BUILDING PERMITS APPROVED BY CODE ADMINISTRATOR**

- 3159 Lance Gulleson, 107 Prairie View Dr – Fence (pending payment)
- 3160 Lance Gulleson LLC, 1206 Main St - Replace foundation of sign
- 3161 Deborah Kitchen, 16 Oak St - Fence
- 3162 John Anderson, 205 Jackson Ave E – Replace driveway & step
- 3163 Joseph Aberle, 610 Forest St – Siding
- 3164 City of Lisbon (Armory), 504 Prospect St – Parking lot
- 3165 Preston Roach, 602 Harris St – Shed
- 3166 Lisbon Fire Department, 1401 Elm St – Concrete slab
- 3167 Lisbon Public School, 604 Elm St – Siding garage
- 3168 Lisbon Public School, 502 Ash St – Concrete slab
- 3169 Lisbon Public School, 502 Ash St – Greenspace on playground

**Announcements:**

- League of Cities annual conference, Sept 18-20 – Grand Forks Alerus Center
- Property tax webinar – August 15 @ 10am
- City council will meet Tuesday, Sept 3

**MOTION – Mairs SECOND – Gemar**

All Aye

**To approve the bills:**

-98613	E	DICKEY RURAL NETWORKS	141.46	19006	KAYLEE BOSSERMAN	210.00
-98612	E	DICKEY RURAL NETWORKS	75.25	19007	BOBCAT	182.29
-98611	E	CITY OF LISBON	397.37	19008	SANITATION PRODUCTS, INC	455.00
-98610	E	FATMAN TRASH, LLC	28303.50	19009	FERGUSON WATERWORKS #2516	4320.15
-98609	E	AFLAC - MONTHLY K1T25	618.28	19010	CHS DAKOTA PLAINS AG	1690.86
-98608	E	DICKEY RURAL NETWORKS	701.09	19011	TEAL'S MARKET	39.25
-98605	E	HEARTLAND PAYMENT SYSTEMS	108.50	19012	CARTER KELLER	45.00
-98604	E	CASS COUNTY ELECTRIC COOPERATIVE	85.18	19013	WALOCK-JOHNSON INSURANCE, INC	21321.00
-98603	E	CASS COUNTY ELECTRIC COOPERATIVE	276.92	19014	GATEWAY CHEVROLET	52018.25
-98602	E	VERIZON WIRELESS	372.51	19015	POSTMASTER	249.78
-98601	E	VERIZON WIRELESS	167.51	19016	CITY OF LISBON	17313.02
-98600	E	CARDMEMBER SERVICE	8332.28	19017	JERRY GEMAR	548.49
-98599	E	MARCO TECHNOLOGIES LLC	668.26	19018	DEPARTMENT OF ENVIORNMENTAL QUALITY	18.54
-98591	E	JOB SERVICE NORTH DAKOTA	167.04	19019	THE WINDOW MAN	32.00
18958	S	AMBER KYLSTAD	3582.05	19020	ANDERSON PROCESS	81.04
18959	S	EASTON BERGEMANN	510.00	19021	MIDWEST PEST CONTROL	90.00
18960	S	SOUTHEAST WATER USERS	98.47	19022	BRAD BITTNER	8172.60
18961	S	OTTERTAIL POWER COMPANY	8317.71	19023	MARK WELTER	3000.00
18962	S	BREMER TRUST NA	186.91	19024	BRENT DICK	4750.00
18963	S	DAKOTA WATER SOLUTIONS	54.00	19025	SPENCER KELSEN	4200.00
18964	S	COMPUTER EXPRESS	315.00	19026	ERIC FOYT	1800.00
18965	S	LOFFLER	51.95	19027	HANNAH HOENHAUSE	1000.00
18966	S	BETH LANGHOFF	100.00	19028	JANNA MILLER	1800.00
18967	S	CITY VIEW FUEL	278.56	19029	DEMCO	54.23
18968	S	WELTON'S TIRE SERVICE	99.45	19030	PIZZA RANCH - LISBON-10536	657.10
18969	S	NAPA AUTO PARTS	54.70	19031	UNIFORM CENTER	505.00
18970	S	CITY OF FARGO	240.00	19032	JASON KUNZE	45.00
18971	S	TRACAT USED EQUIPMENT & TRAILER SALES	125.00	19033	SHANNON WIEDERHOLT	1600.00
18972	S	OVERN ELECTRIC	600.00	19034	EASTON BERGEMANN	4035.00
18973	S	NORTH DAKOTA LEAGUE OF CITIES	2247.00	19035	ABBAY LUX	1000.00
18974	S	FLOWERS, ETC	80.00	19036	TROY JORGENSEN	120.00
18975	S	SIMPLE WOLF	45.00	19037	ANDREW J BIRCHEM	260.00
18976	S	STURDEVANT'S AUTO PARTS	182.39	19038	GREG HEITKAMP	225.00
18977	S	SPENCER KELSEN	45.00	19039	PATRICK ADAIR	450.00
18978	S	ANDREW J BIRCHEM	520.00	19040	CHRIS LARSON	165.41
18979	S	TROY JORGENSEN	420.00	19041	ERIC OLSON	170.10
18980	S	LANCE LUKES	136.02	19042	SCOTT CARLBLOM	465.00
18981	S	GREG HEITKAMP	525.00	19043	MARCHEL KRIEGER	121.90
18982	S	PATRICK ADAIR	885.00	19044	LINCOLN ADAIR	1500.00
18983	S	SCOTT CARLBLOM	825.00	19045	SHERRI NESS	2100.00

18984	S	KAYL HAMRE	345.56	19046	NIYAA JENNINGS	750.00
18985	S	CHRIS LARSON	700.50	19047	GORDY'S GRILL N FILL	2859.08
18986	S	MARCHEL KRIEGER	263.90	19048	ADGRAPHICS	225.00
18987	S	LISBON BODY SHOP	3985.39	19049	CASSELTON PARK DISTRICT	150.00
18988	S	HAWKINS, INC.	2818.84	19050	KATHERINE CARLSON	500.00
18989	S	DAKOTA PUMP & CONTROL, INC.	2705.00	19051	ADGRAPHICS	0.00
18990	S	ANGIE WALETZKO	12.50	19052	B & L PLUMBING & EXCAVATING	675.00
18991	S	HEIMAN FIRE EQUIPMENT	1679.87	19053	FERGUSON WATERWORKS #2516	3540.00
18992	S	POSTMASTER	25.00	19054	HAWKINS, INC.	1042.50
18993	S	SECRETARY OF STATE	36.00	19055	SANITATION PRODUCTS, INC	1730.30
18994	S	STOUDT-MILLER INC	3890.25	19056	SCHEELS FARGO	490.92
18995	S	CHARLES ARMSTRONG	832.06	19057	TEAL'S MARKET	36.18
18996	S	DEITZ CONSTRUCTION	0.00	19058	WARREN JOHNSON	778.51
18997	S	GORDY'S GRILL N FILL	486.84	19059	STRYKER	431.70
18998	S	CLAYTON GRUENEICH	223.80	19062	WAYNE KILGOR	3350.00
18999	S	PLAINS GRAIN & AGRONOMY LLC	105.00	19063	LOFFLER	68.27
19000	S	SANFORD HEALTH OCCUPATIONAL MEDICINE CLI	54.00	19064	PETIK AIRCRAFT LLC	336.25
19001	S	ELIZABETH LYONS	12.00	19065	CARLSON McCAIN INC	2624.41
19002	S	JACOB SCHLECHT	172.78	19066	MIDLAND DOOR SOLUTIONS	542.50
19003	S	SULLY KELSEN	45.00	19067	KOTACO	2197.43
19004	S	LISBON TRUE VALUE	728.98	19068	MOORE ENGINEERING, INC.	48751.40
19005	S	TEAM LABORATORY CHEMICAL CORP LLC	1712.00	19069	RIVERSIDE BUILDING CENTER	10978.54
				19070	MOORE ENGINEERING, INC.	10422.72

Meeting Adjourned at 8:43pm

ATTEST:

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TIM MEYER, MAYOR

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KRISTINA L DICK - AUDITOR