

November 7th 2022

The meeting was called to order by Mayor Tim Meyer. Council Members present Ken Williams, Ben Gemar, LyDell Mairs, Julie Cole, Rob Waletzko and Jeremy Waliser joined via Zoom. Guest present were Ron Brewer, Lynn Kaspari-Ransom County Gazette, Charlie Rotenberger, Greg Dawson, Chris & Brittany Sandvig, and Bill & Anita Smith, Tim Jordan, Don Eppler and Janna Miller.

MOTION – Mairs SECOND – Cole

To approve the minutes from October 3rd, 2022, meeting and October 27, 2022, special meeting. All Aye

Jerry Gemar gave an update on the Rose Street riverbank FEMA project. Still waiting for the permits from the core before the project can be started.

Rob Waletzko reported on the Elm Street parking, he stated that the residents came to the last park board meeting, and they had come to an agreement. The Park Board will be purchasing signs.

Jerry Gemar and Don Eppler gave an update on the condemnations. 602 Oak Street the final letter had been sent certified mail and Don has not gotten the slip back, still waiting. Rose there still has not been no contact or any response back from Fallon to this date.

Jerry Gemar gave an update on the Executive Properties building permit, an updated permit has not been turned in yet.

Chris Sandvig approached the council regarding his subpoena, and to clear up any questions the council had.

Charlie Rotenberger addressed the council with an insurance claim when the water meter leaked into his basement. Council advises Kristina Dick to work with our insurance company and report back at next meeting.

Anita and Bill Smith with Dig -N- Design were present to speak about the bill they received for hitting the water main on Broadway Street.

MOTION – Waletzko SECOND – Gemar

To waive the invoice for \$ 1455 that they received for man hours and vactruck rental. All Aye

MOTION – Gemar SECOND – Mairs

To approve the Police Report. All Aye

MOTION – Cole SECOND – Gemar

To approve the Mayor and Auditor to sign the Public Safety Retirement Plan for the Police Department, the extra cost will be covered by the employee. To affirm to North Dakota Public Employees Retirement System that the City of Lisbon is formed pursuant to N.D.C.C. and is neither a non—profit corporation nor a for-profit corporation, to join the NDPERS Public Safety Defined Benefit Retirement Plan and offer the plan to all eligible employees of the City of Lisbon Police Department. The Board approved joining the NDPERS Public Safety Defined Benefit Retirement Plan effective January 2024. All Aye

MOTION – Waletzko SECOND – Cole

To approve the Renaissance Zone Project 31-L and 32-L. All Aye

MOTION – Waletzko SECOND – Mairs

To approve the new Transient Merchant form. All Aye

MOTION – Waletzko SECOND – Gemar

To amend the fee schedule to match the new transient merchant form. All Aye

MOTION – Gemar SECOND – Cole

To rename the w/s2000-1 on the water bills to Water Infrastructure, located on the water bills. All Aye

MOTION – Waletzko SECOND – Mairs

To approve the Auditor’s/Economic Development report. All Aye

MOTION – Waliser SECOND – Waletzko

To approve Mayor Meyer to sign the CWSRF Questionnaires provided by Moore Engineering. All Aye

Transient Merchants offsites permits tabled until we receive the new form.

MOTION – Williams SECOND – Mairs

To approve the following 2023 Retail Beer/Liquor Permits:

- 2023-1 – Casey’s General Store
- 2023-2 – Gordy’s Grill & Fill
- 2023-3 – Cattleman’s Club

All Aye

MOTION – Cole SECOND - Waletzko

To approve the following gaming permit payments pending:

- 2022-24 St Aloysius Church, Nov 20 – Bingo

All Aye

MOTION – Gemar SECOND – Cole

To approve paying the Water Collation yearly dues of \$1,000.00.

All Aye

MOTION – Waletzko SECOND – Mairs

To approve Jeff Leadbetter as the new City Attorney, he will take over January 2023.

All Aye

Lydell Mairs gave an update on the Airport project.

MOTION – Williams SECOND – Cole

To approve the STAR Request of giving \$30,000 for the Holiday STAR bucks promotion to Lisbon Civic and Commerce.

All Aye

MOTION – Cole SECOND – Waletzko

To approve the following LV & EB Requests:

- Lisbon Civic Commerce – \$15,000 2022 Wages
- Am Vets - \$2,000 – New Flags and Poles
- STAR – \$10,000 – Holiday STAR bucks’ promotion
- CHI - \$500 Capital Layout Plan
- Ransom County Fair - \$2,638.90 Advertising

All Aye

Lydell Mairs discussed the Waste Management bill; he will keep communicating with them.

MOTION – Gemar SECOND – Waletzko

To approve the bills:

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| -98917 | DICKEY RURAL NETWORKS | 119.94 | 17415 | AW DIESEL SERVICE | 130.82 |
| -98916 | DICKEY RURAL NETWORKS | 714.55 | 17416 | LOFFLER | 40.99 |
| -98915 | DICKEY RURAL NETWORKS | 81.04 | 17417 | CITY OF FARGO | 190.82 |
| -98914 | CITY OF LISBON | 227.07 | 17418 | LISBON TRUE VALUE | 1368.52 |
| -98913 | MARCO TECHNOLOGIES LLC | 125.94 | 17419 | AMERICAN WATERWORKS | 1051.98 |
| -98912 | FATMAN TRASH, LLC | 26890.50 | 17420 | FERGUSON WATERWORKS #2516 | 6317.66 |
| -98911 | HEARTLAND PAYMENT SYSTEMS | 204.81 | 17421 | NORTH DAKOTA LEAGUE OF CITIES | 1450.00 |
| -98910 | CASS COUNTY ELECTRIC COOPERATIVE | 69.05 | 17422 | KRISTINA L DICK | 455.00 |
| -98909 | CASS COUNTY ELECTRIC COOPERATIVE | 161.83 | 17424 | AQUA-PURE INC. | 3225.66 |
| -98908 | VERIZON WIRELESS | 124.85 | 17425 | WALLNER DIRT & SNOW LLC | 3000.00 |
| -98907 | VERIZON WIRELESS | 369.81 | 17426 | LISBON OIL COMPANY | 2357.34 |
| -98906 | JOB SERVICE NORTH DAKOTA | 0.00 | 17427 | STRANDER CONSTRUCTION | 20025.00 |
| -98905 | BANK OF NORTH DAKOTA | 111134.81 | 17428 | NORTHERN SALT INCORPORATED | 7238.72 |
| -98904 | CARDMEMBER SERVICE | 4436.87 | 17429 | DEPARTMENT OF ENVIORNMENTAL QUALITY | 76.82 |
| -98903 | JOB SERVICE NORTH DAKOTA | 641.57 | 17430 | CITY OF LISBON | 16644.22 |
| 17381 | OTTER TAIL POWER COMPANY | 8759.62 | 17431 | JERRY GEMAR | 532.51 |
| 17382 | BREMER TRUST NA | 184.77 | 17432 | COMPUTER EXPRESS | 315.00 |
| 17384 | HAWKINS, INC. | 3060.38 | 17433 | POSTMASTER | 660.00 |
| 17385 | SWANSTON EQUIPMENT CORPORATION | 665.58 | 17434 | NEWMAN SIGNS | 1817.24 |
| 17386 | NORTH DAKOTA ONE CALL, INC. | 26.00 | 17435 | AQUA-PURE INC. | 5501.64 |
| 17387 | WELTON'S TIRE SERVICE | 91.25 | 17436 | TEAM LABORATORY CHEMICAL CORP LLC | 110.50 |
| 17388 | LISBON OIL COMPANY | 795.97 | 17437 | FERGUSON WATERWORKS #2516 | 1722.52 |
| 17389 | GLENKO ENTERPRISES (1994) LTD | 2703.89 | 17438 | SANITATION PRODUCTS, INC | 1132.62 |
| 17390 | ETHANOL PRODUCTS, LLC | 682.51 | 17439 | DIFFERDING ELECTRIC LLC | 465.00 |
| 17391 | CITY OF FARGO | 28.00 | 17440 | ABUSE RESOURCE NETWORK | 1170.18 |
| 17392 | EMERGENCY APPARATUS MAINTENANCE, INC | 1000.27 | 17441 | WARREN JOHNSON | 123.42 |
| 17393 | DAKOTA WATER SOLUTIONS | 64.00 | 17442 | POST BOARD | 45.00 |
| 17394 | RECORD KEEPERS LLC | 17.50 | 17443 | RURAL LEADERSHIP NORTH DAKOTA | 1130.50 |
| 17395 | HI-WAY ROLLER CAR CLUB | 2295.99 | 17444 | WALLNER DIRT & SNOW LLC | 1000.00 |
| 17396 | DON R KRASSIN | 432.00 | 17445 | BIERSCHBACH EQUIMENT & SUPPLY | 36.42 |
| 17397 | THE SUGAR PALLET | 525.00 | 17446 | LIEN TRANSPORTATION COMPANY | 256972.50 |
| 17398 | ELIZABETH ENGER | 1000.00 | 17447 | CORY ROZEVELD | 300.00 |
| 17399 | CAYLA WILTSE | 120.00 | 17448 | HELMS & ASSOCIATES | 59922.58 |
| 17400 | KORI KNIPPLE | 60.00 | 17449 | SHERI NESS | 22.04 |
| 17401 | PETAL AND PAGES | 39.96 | 17450 | POSTMASTER | 222.82 |

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| 17402 | SHERI R. ANDERSON | 280.00 | 17451 | SWANSTON EQUIPMENT CORPORATION | 716.04 |
| 17403 | MICHAEL TODD & COMPANY, INC | 90.63 | 17452 | VALLEY LANDSCAPING | 7280.00 |
| 17404 | AW DIESEL SERVICE | 5551.21 | 17453 | OVERDRIVE INC. | 800.00 |
| 17405 | RIVERSIDE BUILDING CENTER | 137.19 | 17454 | D. EXCAVATING | 5913.10 |
| 17406 | B & L PLUMBING & EXCAVATING | 1317.95 | 17455 | OFFICE OF STATE AUDITOR | 255.00 |
| 17407 | SANDRA HOFF | 1000.00 | 17456 | CITY OF FARGO | 216.00 |
| 17408 | RICH LACINA | 600.00 | 17457 | MICHAEL TODD & COMPANY, INC | 1514.24 |
| 17409 | LIEN TRANSPORTATION COMPANY | 202566.69 | 17458 | SOPP CONTROL SERVICES | 7076.16 |
| 17410 | BOBCAT | 173.83 | 17459 | STOUDT-ROSS FORD, INC | 56352.00 |
| 17411 | POWERPLAN | 98.16 | 17462 | CODE 4 SERVICES INC | 997.00 |
| 17412 | CITY VIEW FUEL | 367.52 | 17463 | NORTH SARGENT ATHLETICS | 70.00 |
| 17413 | SUGAR PALLET | 10000.00 | 17464 | RANSOM COUNTY GAZETTE/ SARGENT COUNTY TE | 313.04 |
| 17414 | NORTHERN IMPROVEMENT | 2068.04 | 17465 | TEAL'S MARKET | 100.95 |

All Aye

Meeting Adjourned

ATTEST:

KRISTINA L DICK - AUDITOR

TIM MEYER, MAYOR