

July 13, 2020

The meeting via was called to order by Mayor Tim Meyer. All council members were present. Guests in attendance were Jerry Ramerman, Don Eppler, Lynn Kaspari - Ransom County Gazette, Tracy Eslinger-Moore Engineering, Janna Miller, Doug Bowman, Jason Enger, Greg Evenson, and Al Michaels. Breanne Carlson, Bethany Foyt, Greg Evenson, Tim Jordan and Gwen Crawford joined via Zoom.

MOTION-Mairs SECOND- Waliser  
To approve the agenda.

All Aye

MOTION – Cole SECOND – Waliser  
To approve the minutes from the June 1<sup>st</sup>, 2020, June 10<sup>th</sup>, 2020 Special Meeting and June 26<sup>th</sup>, 2020 Reorganizational meeting.

All Aye

Don Eppler explained the reasons that 402 Rose St is not able to proceed with the condemnation.

15 Oak Street will be using the garden plot the summer of 2021, payment has been received.

MOTION – Mairs SECOND – Smith

To approve the onetime 25% forgiveness of the water portion for service address 1112 Ash St, total credit will be \$397.41.

All Aye

MOTION – Cole SECOND – Mairs

To approve the offer of \$4,000.00 from Doug Bowman for Lot 3 Block 3 of Wulff and Brown Addition.

All Aye

MOTION – Mairs SECOND – Williams

To instruct Jerry Ramerman to research and get 2 quotes on concrete for the alley way between Gordy's and the Carwash, from our pump house to 8<sup>th</sup> Ave.

All Aye

Jerry Gemar discussed the location of the proposed Bulk Propane Tank location; no motion was made.

The Steering Committee presented the Strategic Plan Draft for the City of Lisbon.

MOTION- Smith SECOND – Cole

To approve the final payment to Differding Construction for the 106 Prairie View Spec House, amount of \$62,897.60, if the punch list was completed.

All Aye

MOTION – Mairs SECOND – Waliser

To approve the selling price of \$285,000 and to authorize the advertising of 106 Prairie View.

All Aye

MOTION – Mairs SECOND – Cole

To approve the Armory Agreement and instruct Mayor and Auditor to sign.

All Aye

MOTION – Cole Second – Smith

To approve the police report.

All Aye

MOTION – Waliser SECOND – Smith

To approve purchasing the new Trimble Meter Reading system.

All Aye

Jerry Ramerman reports that Lisbon Civic and Commerce has requested to block off portions of Forest St, from the Library to Public Health on Thursday July 23,2020.

MOTION – Mairs SECOND – Smith

To approve the streetlight bid by Wil's Auto body, to sandblast and repaint the streetlights.

All Aye

MOTION – Smith SECOND – Cole

To approve the Public Works report.

All Aye

MOTION – Cole Second – Smith

To approve Janna Miller as Deputy Auditor.

All Aye

MOTION –Mairs Gemar SECOND – Cole

To approve BankNorth's Pledge Securities.

All Aye

MOTION -Waliser SECOND – Williams  
To approve Auditor’s Report. All Aye

MOTION – Waliser SECOND – Cole  
To approve the LOMR report to be submitted to FEMA. All Aye

MOTION – Mairs SECOND – Cole  
To adopt the new Plan of Operation and Maintenance flood preparation and emergency procedures. All Aye

MOTION - Waliser SECOND – Williams  
To approve Mayor, Flood Plane Administrator and Public Works Director to sign FEMA documents. All Aye

MOTION – Cole SECOND – Smith  
To approve Auditor to publish Public Notice of City’s intent to revise flood hazard Information. All Aye

MOTION – Waliser SECOND – Cole  
To approve the filing fee of \$8,000 to be paid by MOORE Engineering, for submittal of documents. All Aye

MOTION – Waliser SECOND – Cole  
To approve the following Engineering Invoices:  
- LOMR - \$1,850.00 - Levee F - \$1,815.00  
- Street Project - \$2,583.78 - Lead Water Service - \$2,985.85  
- Levee E2 & C - \$956.65 - HWY#27 Sanitary Sewer - \$1,4838.80  
- HWY #32 - \$1,141.00 All Aye

MOTION – Mairs SECOND – Waliser  
To approve the following building permits:  
2850 – Ransom County Courthouse – 206 5<sup>th</sup> Ave W – Roof  
2851 – Andrew Johnson – 303 Elm St – Fence  
2852 – Dave Thompson – 327 Webster – Installing 37’ of Aluminum Fence  
2853 – Chip Cherwinski – 1 Parkway Drive – 1 Window, 1 Door, and Siding  
2854 – Shawn Wolf – 301 Oak Street – Egress Window and Deck Repair  
2855 - Dylan & Jamie Stanton Ring – 305 Ash St - Fence  
2856 - Erin Fitzgerald/Girl Scouts – Dog Park  
2858 – Cinthia Owre – 510 Webster (Rental) – Fence All Aye

Building Permit 2857 - tabled.

MOTION – Waliser SECOND – Smith  
To approve the following Building Permit on the contingency it within the city codes:  
2859 – Walt/Melissa Johnson – 502 Oak St – Remove/Replace Deck All Aye

MOTION – Smith SECOND – Williams  
To approve the following off-site permit:  
Cattleman’s Club – July 25<sup>th</sup> – 6 to 12:30am- Alley Dance All Aye

MOTION – Mairs SECOND – Cole  
To approve the following gaming permits:  
2020-11 – Lisbon Pool Preservers – Raffle and Cow Pie Bingo All Aye

MOTION – Mairs SECOND – Cole  
To approve the following STAR requests:  
Lisbon Workout Laundry - Debbie Jenson - \$2,000 Grant and \$3,000 Loan  
A&E Bake and Brew – Ashely Matheny/Erica Baarson - \$2,000 Grant and \$10,000 Loan All Aye

Mayor announces that the Library will be using the Council Chambers for Used Book Sale 7/22 and 7/23 for the used book sale.

MOTION – Cole SECOND – Waliser  
To approve the following bills:  
-99289 DICKEY RURAL NETWORKS 88.67 15111 HCI 2722.50  
-99288 DICKEY RURAL NETWORKS 678.09 15112 M&T Fire and Safety 373.50  
-99287 DICKEY RURAL NETWORKS 76.50 15113 ULTIMATE SAFETY CONCEPTS DBA CLAREY SAFE 496.70  
-99286 FRAEDRICH TRANSPORT, LLC 19425.18 15114 LISBON OIL COMPANY 28.70  
-99285 CITY OF LISBON 91.50 15116 BREMER TRUST NA 200.23  
-99284 MARCO TECHNOLOGIES LLC 105.10 15117 CITY OF LISBON 18065.05  
-99282 HEARTLAND PAYMENT SYSTEMS 71.53 15118 COMPUTER EXPRESS 315.00

-99281	CASS COUNTY ELECTRIC COOPERATIVE	55.43	15119	JERRY GEMAR	532.51
-99280	CASS COUNTY ELECTRIC COOPERATIVE	115.02	15120	ANGELA QUAL	340.00
-99279	VERIZON WIRELESS	297.01	15121	MOORE ENGINEERING, INC.	7328.33
-99278	VERIZON WIRELESS	88.48	15122	NAASTAD BROTHERS, INC.	5962.80
-99277	CARDMEMBER SERVICE	1177.39	15123	WEBSTER FOSTER & WESTON	5245.00
-99276	BANK OF NORTH DAKOTA	69316.99	15124	CODE 4 SERVICES INC	2793.10
15083	OTTER TAIL POWER COMPANY	8027.94	15125	EPPLER LAW OFFICE	3311.00
15084	DAKOTA WATER SOLUTIONS	46.00	15126	NORTH DAKOTA DEPT OF ENVIRONMENTAL QUALI	20.00
15085	POWERPLAN	805.00	15127	FERGUS FALLS MONUMENT CO INC	1368.00
15086	CODE 4 SERVICES INC	551.64	15128	OVERN ELECTRIC	900.00
15087	OVERN ELECTRIC	300.00	15129	TEAM LABORATORY CHEMICAL CORP LLC	3629.50
15088	LISBON OIL COMPANY	894.00	15130	FERGUSON WATERWORKS #2516	103.06
15089	INFORMATION TECHNOLOGY DEPT.	473.85	15131	MAIN STREET FARM & HOME	290.48
15090	FERGUSON WATERWORKS #2516	1207.75	15132	BRI-TON	68.51
15091	KINETIC LEASING	31395.00	15133	SWANSTON EQUIPMENT CORPORATION	443.83
15092	DAKOTA PUMP & CONTROL, INC.	650.00	15134	MIDWEST PEST CONTROL	90.00
15093	REARDON OFFICE EQUIPMENT	100.60	15135	GROTBERG ELECTRIC, INC	170.00
15094	WELTON'S TIRE SERVICE	35.90	15136	WARREN JOHNSON	614.25
15095	WARREN JOHNSON	588.00	15137	LYDIA LYONS	60.00
15096	THE WINDOW MAN	28.00	15138	Chynna Langhoff	707.50
15097	PLAINS GRAIN & AGRONOMY LLC	20.00	15139	LISBON BODY SHOP	100.00
15098	HAWKINS, INC.	25.00	15140	HEFTY SEED LISBON	675.00
15099	CITY OF FARGO	28.00	15141	REARDON OFFICE EQUIPMENT	39.99
15100	NORTH DAKOTA ONE CALL, INC.	87.60	15142	BROWNIES TREE SERVICE	1450.00
15101	STURDEVANT'S AUTO PARTS	71.70	15143	PRODUCTIVITY PLUS ACCOUNT	32.08
15102	JAMES/VALLEY REGIONAL LODGE #4	46.00	15144	D. EXCAVATING	3110.00
15103	U.S. POSTAL SERVICE	76.00	15145	CITY OF FARGO	188.00
15104	NAPA AUTO PARTS	432.16	15146	J&J OILFIELD SERVICES INC	8640.22
15105	BRI-TON	10.72	15147	LISBON TRUE VALUE	7.49
15106	BONNIE MEHLHAFF-MATTSON	461.74	15148	SHERI R. ANDERSON	280.00
15107	FLINT GROUP	6100.00	15149	DEPARTMENT OF ENVIORNMENTAL QUALITY	677.88
15108	RLND ALUMNI ASSOCIATION	500.00	15151	NORTH DAKOTA ATTORNEY GENERAL	15.00
15109	CHRIS SANDVIG	202.50	15152	POSTMASTER	188.06
15110	RANSOM COUNTY GAZETTE	829.67			

All Aye

Meeting Adjourned

ATTEST:

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TIM MEYER, MAYOR

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KRISTINA L DICK, AUDITOR