

Fee: _____

CITY OF LISBON

Permit NO: _____

Rates: \$3 per \$1,000 (\$25 Min, \$400 Max) **APPLICATION FOR BUILDING (ZONING) PERMIT**

This application is made for:

Renovation _____
Demolition _____
Other _____

Approved / Rejected
Date: _____
Code Administrator: _____
Reniassance Zone: _____

Project Cost:

\$ _____

Street Address of Property: _____

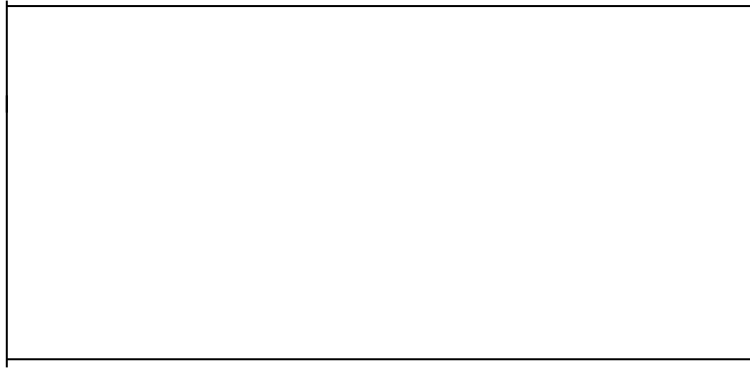
Owner Name: _____

Legal Description: _____

Name and Number of Contractor: _____

Describe the proposed use for this Building Permit: _____

Sketch a simple drawing of the proposed plan. Include street names and distances from property lines as you know them to be. Include dimensions of proposed structures. **** Must be completed for Approval****



Dimensions: _____
Height: _____
Roof Type: _____
Front yard Setback: _____
Side yard Setback: _____
Rear yard Setback: _____

Will curb be cut? Yes _____ No _____

Is the property in the Fire Limits under City Ordinance 13-101? _____

Is the property in the 100 year flood hazard area? Yes ___ No ___

Free- Standing accessory buildings can be placed within 5 ft of known property lines. Garages with alley access, at right angle entrance, must be 15ft from property line. Garages entrance on boulevard must be 20ft from property line. Houses and Garages attached to a house must be 8 ft from side property lines. Fences must be at least 3 ft from property lines unless written approval is given by the adjacent neighbor. Fences in back lots with alleys cannot be closer than 3 ft. from alley. Commercially zoned property must have fire proof approved material on the exterior, asbestos inspection prior to renovation and shall comply with city signage regulations.

I hereby certify that I am the owner or authorized agent for the above property and that all construction will conform with Lisbon City Ordinances, laws and regulations. I understand that the City of Lisbon does not inspect building projects for faulty workmanship, design, or materials; and that all construction must comply with the N.D. State Building Code regulations. **The City does not employ a licensed surveyor. Any measurements by City staff are only good faith estimates and you rely on them at your own risk.**

Signature

Date

Mailing Address

Phone

City, State, Zip

This permit creates no warranties with regard to construction or code compliance. The inspections under this permit are for the benefit of the public and not the Permittee and the inspections do not create a duty to the Permittee, the owner or to a subsequent purchaser with regard to quality of construction or code compliance. The building permit is only valid after council approval, and any fees associated with said permit are nonrefundable.

Building Permit Information

NO CONSTRUCTION MAY BEGIN UNTIL BUILDING PERMIT HAS BEEN ISSUED BY THE CITY

The following situations pertain to building permit requirements, but are not limited to:

Applications must be approved by council before Building Permit is issued. After building permit application has been filled out completely call Jerry Gemar, 701-680-2093. All building permit applications must be approved by Jerry Gemar before being added to the agenda for council approval.

Permit Required (Residential Property)

1. Generally speaking, any exterior improvement that may add value to the property.
2. Replacement of windows and exterior doors in a residence (property value has increased)
3. Replacement of siding (property value increased)
4. Replacement, enlargement or new construction of a deck on residence (Code Administrator shall check for property lines, or advise for a professional Survey)
5. Replacement of, or new construction of an outbuilding, or adding to your property a shed, garage, or covered carport (Check for property line)
6. Pouring of concrete, either patio or driveway. (Check for property lines)
7. Intent to cut the city street curb.
8. Construction of fences (check for property line) Must be 3 feet from property line.
9. Demolition of a residence
10. The placement of a propane tank by a homeowner.

Permit Required (Commercial Property)

1. Exterior front renovation (fire zone requirement)
2. Interior renovation, any projects over \$500.
3. Signage addition to building or replacement of existing signage
4. Replacement of roof or shingles
5. Demo of Commercial Property, asbestos inspection requirement.

Generally No Permit Required (Residential Property)

1. Replacement of shingles
2. Sidewalks on private property Sidewalks on city right of way property may be permitted after consultation with city street supervisor.
3. Replacement of a single window or door in a residence and the window must be of the same size as the replaced window.
4. Replacement of steps on a residence
5. Planting of hedges & shrubbery (Can be no closer than 3' from property line unless agreed upon by the adjacent neighbor.)
6. Interior improvements are exempt

CHARGES

❖ Price of Permit

\$3 per \$1000 of the projected cost

Minimum Charge of \$25

Maximum Charge of \$400

THE CITY DOES NOT EMPLOY A LICENCED SURVEYOR. ANY MEASUREMENTS BY THE CITY STAFF ARE ONLY GOOD FAITH ESTIMATES, AND YOU RELY ON THEM AT YOUR OWN RISK.